



STATE OF RHODE ISLAND

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Addendum #1

<p>DATE: 05/10/21 RFP/LOI#: B2021002</p> <p>Project Name: Drug Testing Services</p> <p>Opening Time & Date: 10:00a.m., May 14, 2021</p> <p>Place: Purchasing Office, Rm 1014 670 New London Avenue Cranston, RI 02920</p>	<p>Pre-Bid/Proposal Conference: No</p> <p>Pre-Bid attendance mandatory: N/A</p> <p>Pre-Bid Date: N/A</p> <p>Pre-Bid Location: N/A</p>
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Attached are vendor questions with responses from Rhode Island District Court. No further questions will be answered.

Question 1: Who is the current provider?

Answer to question 1: We are currently providing our own on-site urinalysis screening with Redwood Toxicology testing cups.

Question 2: Why are you evaluating new providers?

Answer to question 2: We need services to complement our current services. According to Adult Drug Court Best Practices, drug testing needs to be random. Our office only can provide services M-F 9am-3pm. We are looking for someone to have the ability to provide urinalysis screening outside of these hours, including weekends.

Question 3: Are there any specific improvements you are seeking of your previous contract?

Answer to question 3: We are looking for complementary services to provide urinalysis outside of the days and hours we currently provide.

Question 4: What is the current pricing?

Answer to question 4: The current pricing is based on just testing cups as we provide the service in our office. These cups provided are approximately \$7.02 per cup.

Question 5: What are the current collection sites? Has there been any issues with them?

Answer to question 5: The current collection site is the Veterans Treatment Court Office located in the Kent County Courthouse. No issues.

Question 6: Would you be open to allowing Oral Fluid testing? It is simple, noninvasive.

Answer to question 6: No.

Question 7: Page 5. "partner to expand urine analysis (UA) screening that can provide observed collections on weekends, off-hours and during holidays, complementing current on-site court services, which are available Monday through Friday, 9:00 am-3:00 pm". Please clarify if you're saying you don't need collection sites that operate M-F, 9AM-3PM, and are only looking for Vendor to offer locations with days/hours outside that.

Answer to question 7: We are looking for vendors to operate outside of the hours M-F 9AM-3PM. We are hoping to expand to evening hours to assist those vets that are working during the day and have weekend availability.

Question 8: Page 8. "The Vendor, its officers, agents, servants, and employees shall comply with all security measures in place at each courthouse location, including processing through metal detectors, background checks, and signing the vendor log book at each courthouse upon entry." Are we to infer you require Vendor to provide mobile collectors for onsite collection? If not, is this applicable?

Answer to question 8: Mobile vendors would be a consideration. If a mobile vendor is selected there are further considerations to be made with the contract. It would be preferable to not need access to the courthouse, but any visiting vendor for any reason would need to abide by the above.

Question 9: Page 8. "Upon award, the Vendor shall provide the AOSC's Director of Security with complete, notarized BCI Authorization and Disclaimer forms (Appendix A) for all of its officers, agents, servants, and/or employees who may provide services under a contract awarded pursuant to this RFP ("Personnel")." Please clarify if Appendix A is only applicable to on site collections at courthouses or would encompass staff at all collection sites we provide.

Answer to question 9: This would pertain to mobile vendors to collect onsite and have access to the courthouse after hours.

Question 10: Page 9. "Pricing for this proposal must be indicated on the Bid Form in Section 9.0". Doesn't ask for itemized. Just a grand total price. How can we give this without knowing exact numbers? Onsites? Separate panels and add-ons?

Answer to question 10: We are currently grant funded and the amount available for services is \$28,147 over one year. Based on efficiency and performance these amounts may increase in following years. We are interested in urinalysis that includes alcohol screenings for 10-20 individuals a month, the most testing that can occur would 20 tests in one month. We are unable to forecast actual numbers at this time but hope to provide more accuracy in later years.

Question 11: Page 9. "The Bid Form must specify the amount of the percentage (%) over the Vendor's cost of materials (cost of materials + percentage markup = AOSC cost) that will be extended to the AOSC." We don't provide our cost of materials or percentage mark up. Would that be grounds for disqualification?

Answer to question 11: Evaluators take price, experience, and qualifications into consideration when evaluating a bid. Vendors can omit the markup on the pricing sheet.

Question 12: Page 9. "The Bid Form must specify the amount of the percentage (%) over the Vendor's cost of materials (cost of materials + percentage markup = AOSC cost) that will be extended to the AOSC." Where on the Bid Form are we to insert this information?

Answer to question 12: Vendors can omit the markup on the pricing sheet.

Question 13: Who is the incumbent provider?

Answer to question 13: Currently we test clients on site at the courthouse using testing cups from Redwood Toxicology.

Question 14: What does the Court currently pay for these services?

Answer to question 14: These units are purchase in bulk at \$7.02 per test.

Question 15: Would the Court allow for a bid only for lab services? Would the Court consider awarding lab services and collections separately?

Answer to question 15: We are looking for a vendor to provide urine testing collections and results.

Question 16: Would the Court accept a laboratory with CLIA certification or does the lab have to be SAMHSA-certified? We realize the grant is through SAMHSA, but SAMHSA laboratory certification is intended to specifically regulate federal workplace testing whereas the testing described in this RFP appears to be court-ordered.

Answer to question 16: CLIA Certification is fine.

Question 17: For the initial enzyme immunoassay screen, does the Court require laboratory testing or will they consider the use of rapid test devices?

Answer to question 17: Either is fine.

Question 18: Would the Court allow for an email notification of pending test results that are then accessed electronically through a secure website, or must results literally be sent in the email to case managers?

Answer to question 18: Either is fine.

Question 19: We see that the Court's location is in Warwick. Would the Court consider awarding to a provider who offered only one collection location in or near Warwick, or are you requiring collections in other cities/counties as part of the contract?

Answer to question 19: One collection location in addition to the court is fine.

Question 20: How often do you anticipate needing collections after hours? On weekends? On holidays?

Answer to question 20: All collections would be needed outside of the court's current hours (M-F, 9am-3pm evenings only) Sat-Sun days only. Holiday's falling on weekends usually result in the court being closed the following Monday, so technically not the holiday, but day's the courts are closed due to the holiday.

Question 21: Would the Court consider any modifications to the indemnification clause on pages 6-7, such as restriction of indemnification to third-party claims, loss, liability, etc.?

Answer to question 21: No.

Question 22: Regarding security, will the authorization and disclaimer forms be required just for employees who will be providing collections, or also for other personnel such as those working in a laboratory (which could include 100+ people)? Are there any costs associated with these background checks? Would the Judiciary pay for these background checks?

Answer to question 22: If a background check was provided for initial employment that will suffice.

Question 23: Regarding the pricing form, instead of providing a lump sum, could vendors provide pricing as a per-test fee? This could result in lower costs as the Court would only be paying for what it needs.

Answer to question 23: No, pricing must be uniform throughout for evaluation purposes.

Question 24: Regarding section 6.0's description of the pricing, why does the Court require vendors to show their percent markup over cost? This seems like proprietary information that has no impact on the Court's experienced cost.

Answer to question 24: Vendors can omit the markup on the pricing sheet.

Question 25: Who currently does the collections: Court staff or vendor staff?

Answer to question 25: Court staff.

Question 26: If vendor staff does the collections, are the collections (performed during the week at the courthouse) done under a separate contract?

Answer to question 26: Not applicable, Court staff does collections.

Question 27: Please confirm the bid is for laboratory testing and not onsite, instant tests.

Answer to question 27: This bid is for a vendor to provide urine screening outside of our current procedures which are Monday-Friday 9am -3pm. We need screens to be provided between hours and days outside of what we currently provide.

Question 28: What percent of 575 court clients are drug tested? What is the average monthly sample volume?

Answer to question 28: Approximately 28% of court clients will need services in addition to what we currently provide. The average monthly sample volume is approximately 10-15 tests per month.

Question 29: How often are the clients tested?

Answer to question 29: It's at random twice a week for the first month, and then as needed.

Question 30: Who is the current vendor for the services?

Answer to question 30: We use cups provided by Redwood Toxicology.

Question 31: What are the prices currently being paid for the services?

Answer to question 31: \$7.02 per cup

Question 32: Is the current contract available to view? If so, what is the contract number?

Answer to question 32: No.

Question 33: Will you accept a laboratory that has College of American Pathologist – Forensic Drug Testing (CAP-FDT) certification?

Answer to question 33: Yes.

Question 34: How many collection sites are there currently?

Answer to question 34: One.

Question 35: What are the locations of the current collection sites?

Answer to question 35: Kent County Court house.