



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

JUDICIAL PURCHASING OFFICE  
670 NEW LONDON AVENUE  
CRANSTON, RHODE ISLAND 02920  
TEL: 401-275-6527 FAX:401-275-6530

**BID SOLICITATION INFORMATION**

**DATE:** 9/14/16

**RFP/LOI#:** B2016009

**Project Name:** 1<sup>st</sup> Floor Office Fit Outs – Philip Noel Judicial Complex

**Opening Date, Time & Place:** October 6, 2016 @ 10:00a.m.  
Purchasing, Rm 1006  
670 New London Avenue, Cranston, RI 02920

**Pre-Bid/Proposal Conference:** No  Yes **7:30am, September 27, 2016**

**Pre bid attendance mandatory:** No  Yes

**Location:** Noel Judicial Complex, 1<sup>st</sup> floor  
Lobby 222 Quaker Lane, Warwick, RI 02886

Bidder is required to provide a bid surety in the form of a bid bond or certified check payable to the State of Rhode Island in an amount not less than five percent (5%) of the bid price.

**Bonds Required: Surety:** No  Yes

**Fidelity:**  No  Yes

**Performance:** No  Yes

The successful bidder will be required to furnish all insurance documentation as outlined in the attached Judicial Purchasing Rules & Regulations and General Terms & Conditions of Purchase for inspection at [www.courts.ri.gov](http://www.courts.ri.gov).

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This solicitation is for the Philip Noel Judicial Complex, First Floor Office Fit-Outs, 222 Quaker Lane, Warwick, Rhode Island 02886.

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Proposals must be mailed or hand-delivered in a sealed envelope marked with the above RFP/LOI# and Project Name to:  
Rhode Island Traffic Tribunal  
670 New London Avenue, Cranston RI, 02920  
Purchasing, Room 1006

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The Administrative Office of State Courts (“AOSC”) reserves the right to award on the basis of cost alone, accept or reject any or all bids, and to act in its best interest including, but not limited to, directly negotiating with any vendor who submits a proposal in response to this RFP and to award a contract for collection services based upon the results of those negotiations alone. Proposals found to be technically or substantially nonresponsive at any point in the evaluation process will be rejected and not considered further. The AOSC may, at its sole option, elect to require presentations(s) by bidders clearly in consideration for award.

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Questions concerning this solicitation may be e-mailed to the Supreme Court Purchasing Office at [purchasing@courts.ri.gov](mailto:purchasing@courts.ri.gov) no later than September 28, at 12:00 PM. Please reference the RFP / LOI number on all correspondence. Answers to questions received, if any, will be posted on the internet as an addendum to this bid solicitation.

Carla Ciccone  
Purchasing Agent  
Rhode Island Supreme Court

## BIDDING DOCUMENTS

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Bidding Documents may be examined at the office of the Architect, Edward Rowse Architects, Inc., 115 Cedar Street, Providence, RI 02903 between the hours of 9:00 AM to Noon and 1:00 PM to 4:00 PM, Monday through Friday. Bidding documents in the form of a CD may be obtained from the Architect at no cost. Bidding documents will be available for pickup in person on or after September 16, 2016 between the hours of 9:00 AM to 4:00 PM, Monday through Friday. The bidder shall be responsible for all costs associated with printing hard copies of bidding documents. Bidders are required to provide Bid Security in the form of a Bid Bond, or a certified check payable to the State of Rhode Island, in the amount of a sum not less than five percent (5%) of the Bid Price. Bid surety must be attached to the Bid Form. Performance, labor and payment bonds will be required at time of award. Questions concerning this RFP must be e-mailed to the office of the Architect at [trowse@rowsearch.com](mailto:trowse@rowsearch.com) no later than September 28, 2016 at 12:00 PM. Please reference the RFP/LOI number on all correspondence. Answers to questions received, if any, will be discussed at the pre-bid/proposal conference and included in the meeting summary, which will be posted on the internet at: <http://www.purchasing.ri.gov/bidding/ExternalBidSearch.aspx> and <http://www.courts.ri.gov/> .