



State of Rhode Island Judiciary

Supreme Court – Clerk’s Office

Licht Judicial Complex
 250 Benefit Street
 Providence, RI 02903

Criminal Background Report Instructions

Rule 1 and Rule 1B applicants shall obtain and submit with the Petition for Admission to the Rhode Island Bar criminal background reports from each jurisdiction where the applicant lived in either cumulatively or in aggregate for six (6) months or longer from eighteen (18) years of age. Below is a listing of criminal record repositories to be contacted in each jurisdiction to obtain criminal background checks. National criminal background reports are unacceptable.

For Rule 2(a) applicants, the National Conference of Bar Examiners (NCBE) obtains criminal background reports for all applicants. If, however, you resided in Connecticut, Maryland, or New York for six (6) months or more from the age of eighteen (18), you must obtain and submit with your Petition for Admission to the Rhode Island Bar criminal background reports from those jurisdictions. National criminal background reports are unacceptable.

<p>ALABAMA ALEA Criminal Records & Identification Unit P.O. Box 1511 Montgomery, Alabama 36102-1511 Attention: Background Checks (334) 353-4340 Fee: \$25 CC or MO https://www.alea.gov/sites/default/files/inline-files/SBI-ApplicationReviewALCHRI.pdf</p>	<p>CALIFORNIA Not available</p>	<p>DISTRICT OF COLUMBIA Metropolitan Police Department Criminal History Section 300 Indiana Avenue, NW, Room 1075 Washington, DC 20001 (202) 727-4245 Fee: \$7 https://mpdc.dc.gov/service/police-clearances-arrest-and-criminal-history-section</p>
<p>ALASKA Criminal Records and Identification (R&I) Bureau Division of Statewide Services State of Alaska, Department of Public Safety 5700 East Tudor Road Anchorage, AK 99507 (907) 269-5767 Fee: \$20 PC or MO https://dps.alaska.gov/Statewide/R-I/Background/Home</p>	<p>COLORADO Colorado Bureau of Investigation Crime Information Center 690 Kipling Street, #4000 Lakewood, CO 80215 (303) 239-4208 Fee: \$13 manual/\$6.85 Internet https://cbi.colorado.gov/sections/biometric-identification-and-records-unit/employment-and-background-checks</p>	<p>FLORIDA Florida Department of Law Enforcement User Services Bureau Criminal History Services P.O. Box 1489 Tallahassee FL 32302 (850) 410-8109 Fee: \$25 CrC, PC, or MO https://www.fdle.state.fl.us/Criminal-History-Records/Florida-Checks</p>

<p>ARIZONA Not available</p>	<p>CONNECTICUT Department of Emergency Services & Public Protection State Police Bureau of Identification 1111 Country Club Road Middletown, CT 06457-2389 (860) 685-8480 Fee: \$36/\$75 PC or MO (Form DPS-846-C) https://portal.ct.gov/-/media/DESPP/files/dps-0846-c_criminal_history_record_request_form_rev_12-01-17.pdf</p>	<p>GEORGIA Georgia Crime Information Center CCH/Identification Services P.O. Box 370808 Decatur, Georgia 30037-0808 (404) 244-2639 https://gbi.georgia.gov/obtaining-criminal-history-record-information</p>
<p>ARKANSAS Arkansas State Police Identification Bureau 1 State Police Plaza Drive Little Rock, AR 72209 (501) 618-8000 Fee: \$25 PC/MO (Form ASP 122) https://static.ark.org/asp/criminal/aqs.html</p>	<p>DELAWARE Delaware State Police State Bureau of Identification P.O. Box 430 Dover, DE 19903 (302) 739-5991 Fee: \$52 MO http://dsp.delaware.gov/state_bureau_of_identification.shtml</p>	<p>HAWAII Hawaii Criminal Justice Data Center Attn: CHRC Unit 465 South King Street, Room 102 Honolulu, HI 96813 (808) 587-3279 Fee: \$30, certified additional \$20 MO or CC http://ag.hawaii.gov/hcjdc/criminal-history-records-check/</p>
<p>IDAHO Idaho Bureau of Criminal ID 700 South Stratford Drive, Suite 120 Meridian, ID 83642 (208) 884-7130 Fee: \$20 PC or CrC NameCheck6.22.2017.pdf (idaho.gov)</p>	<p>MAINE Maine State Police State Bureau of Identification State House Station #42 Augusta, ME 04333-0042 (207) 624-7240 Fee: \$31 CrC https://www5.informe.org/online/p/cr/</p>	<p>MONTANA State of Montana Department of Justice Montana Criminal Records P.O. Box 201403 Helena, MT 59620-1403 (406) 444-3625 Fee: \$20 CrC or eCheck https://dojmt.gov/enforcement/background-checks/</p>
<p>ILLINOIS Illinois State Police Processing Unit Bureau of Identification 260 North Chicago Street Joliet, IL 60431-1060 (815) 740-5160 Fee: \$10 to \$20 https://isp.illinois.gov/BureauOfIdentification</p>	<p>MARYLAND Department of Public Safety & Correctional Services Central Repository CJIS-CR P.O. Box 32708 Pikesville, Maryland, 21282-2708 (410) 764-4501 Fee: \$19, Fingerprint (PC or CrC) (State check with gold seal) https://www.dpscs.state.md.us/publicservs/bgchecks.shtml</p>	<p>NEBRASKA Nebraska State Patrol Investigative Service Center Criminal Identification Division 3800 NW 12th Street – Suite A Lincoln, NE 68521 (402) 471-4545 Fee: \$15.50 (mail CC or PC) \$15.50 (online) Note: For complete criminal history records, fingerprints are required. https://statepatrol.nebraska.gov/services/criminal-history-record-requests</p>

<p>INDIANA Indiana State Police Criminal History Limited Check P.O. Box 6188 Indianapolis, IN, 46206-6188 (317) 233-2010 Fee: \$15 per record subscribers \$16.32 per record CrC http://www.in.gov/ai/appfiles/isp-lch/index.html</p>	<p>MASSACHUSETTS Commonwealth of Massachusetts Department of Criminal Justice Information Services Attention: CORI Unit 200 Arlington Street, Suite 2200, Chelsea, MA 02150 (617) 660-4606 Contact and request "Personal Criminal History Form" Fee: \$25 https://www.mass.gov/massachusetts-criminal-offender-record-information-cori</p>	<p>NEVADA Department of Public Safety Records, Communication, and Compliance Division 333 West Nye Lane, Suite 100 Carson City, Nevada 89706 (775) 684-6262 Fee: \$27.00 https://rccd.nv.gov/uploadedFiles/gsdnv.gov/content/Home/Features/000RCCD-006-082019rev__DPS-006__Request%20for%20Nevada%20Criminal%20History(19%20Aug%2019).pdf</p>
<p>IOWA Iowa Division of Criminal Investigation 215 East 7th Street Des Moines, Iowa 50319 (515) 725-6066 Fee: \$15 Criminal History Record Check Information Iowa Department of Public Safety</p>	<p>MICHIGAN Michigan State Police P.O. Box 30634 Lansing, Michigan 48909 (517) 241-0606 Fee: \$10 https://www.michigan.gov/msp/services/chr</p>	<p>NEW HAMPSHIRE Department of Safety Division of State Police Criminal Records Unit 33 Hazen Drive, Room 106A Concord, NH 03305 (603) 223-3867 Fee: \$25 PC https://www.nhsp.dos.nh.gov/our-services/criminal-records</p>
<p>KANSAS Kansas Bureau of Investigation Attention: Criminal History Records Section 1620 South West Tyler Topeka, KS 66612-1837 (785) 296-2454 Fee: various fees http://www.kansas.gov/kbi/criminal-history/ConductRecordCheck.html</p>	<p>MINNESOTA Minnesota Bureau of Criminal Apprehension Criminal Justice Information Systems - CHA Unit 1430 Maryland Avenue East St. Paul, MN 55106 (651) 793-2400 Fee: \$15, made payable to BCA https://dps.mn.gov/divisions/bca/Pages/background-checks.aspx</p>	<p>NEW JERSEY NJ State Police Criminal Information Unit P.O. Box 7068 West Trenton, NJ 08628-0068 (609) 882-2000 extension 2918 Fee: \$44.13 CrC Fingerprints required. http://www.njsp.org/criminal-history-records/</p>
<p>KENTUCKY Kentucky State Police Criminal Identifications and Records Branch Criminal Records Dissemination Section 1266 Louisville Road Frankfort, KY 40601 (502) 227-8700 Fee: \$20 http://kentuckystatepolice.org/background-checks/</p>	<p>MISSISSIPPI MS Department of Public Safety Attention: CIC/Background Checks 3891 Highway 468 West Pearl, MI 39208 FEE: \$32 MO Form CIC/SPU 2.0 (8/2011) https://www.dps.ms.gov/sites/dps/files/Release%20Background%20Authorization%20Form%20%20(001)_0.pdf</p>	<p>NEW MEXICO New Mexico Department of Public Safety Attention: Records P.O. Box 1628 Santa Fe, NM 87504-1628 (505) 827-9181 Fee: \$15 http://www.dps.state.nm.us/index.php/criminal-history-records/</p>
<p>LOUISIANA Not available</p>	<p>MISSOURI Missouri State Highway Patrol Criminal Justice Information Services Division P.O. Box 9500 Jefferson City, MO 65102 (573) 526-6153 Fee: \$14 to \$20 https://www.mshp.dps.missouri.gov/MSHPWeb/PatrolDivisions/CRI D/crimRecChk.html</p>	<p>NEW YORK Record Review Unit Office of Criminal Justice Operations New York State Division of Criminal Justice Services, Alfred E. Smith Building 80 South Swan Street Albany, New York 12210 (518) 485-7675 Fee: \$62 CrC, PC, or MO http://www.criminaljustice.ny.gov/ojis/recordreview.htm</p>

<p>NORTH CAROLINA North Carolina State Bureau of Investigation Criminal Information and Identification Section Attention: Applicant Unit — Right to Review P.O. Box 29500 Raleigh, NC 27626-0500 (919) 582-8600 Fee: \$14 CC https://www.ncsbi.gov/Services/Ba ckground-Checks.aspx</p>	<p>SOUTH CAROLINA South Carolina Law Enforcement Division Records Department P.O. Box 21398 Columbia, SC 29221-1398 (803) 896-1443 Fee: \$25 CC, MO https://catch.sled.sc.gov/images/S LEDCATCHFormfillable.pdf</p>	<p>VIRGINIA Virginia State Police Records Management Central Criminal Records Exchange P.O. Box 27472 Richmond, VA 2326-7472 (804) 674-4683 Fee: \$15 to \$20 Form SP-167 https://vspapps.vsp.virginia.gov/cat public/public/publicHome.html</p>
<p>NORTH DAKOTA Criminal Records Section North Dakota Bureau of Criminal Investigation 4205 State Street P.O. Box 1054 Bismarck, ND 58502-1054 (701) 328-5500 Fee: \$15, payable to North Dakota Attorney General https://attorneygeneral.nd.gov/publ ic-safety/criminal-history-records/requesting-criminal-history-record-check</p>	<p>SOUTH DAKOTA Office of the Attorney General Division of Criminal Investigation 1302 E. Highway 14 Suite 5 Pierre, SD 57501 (605) 773-3331 State Only Background Check Fee: \$26.75 A&R and fingerprint card https://atg.sd.gov/LawEnforcemen t/Identification/backgroundcheckr equirements.aspx#gsc.tab=0</p>	<p>WASHINGTON Washington State Patrol Identification and Background Check Section P.O. Box 42633 Olympia WA 98504-2633 (360) 534-2000 Fee: \$11 (name) \$58 (fingerprints) https://www.wsp.wa.gov/crime/crim inal-history/</p>
<p>OHIO Bureau of Criminal Identification 1560 State Route 56 South West P.O. Box 365 London, OH 43140 (740) 845-2000 Fee: \$22, checks made payable to Treasurer of State of Ohio http://www.ohioattorneygeneral.gov/Individuals-and-Families/Consumers/Requesting-Your-Own-Criminal-Records</p>	<p>TENNESSEE Tennessee Bureau of Investigation Tennessee Open Records Information Services 901 R S Gass Boulevard Nashville, TN 37216 (615) 744-4057 Fee: \$29 CrC https://www.tn.gov/tbi/divisions/cji s-division/background-checks.html</p>	<p>WEST VIRGINIA West Virginia State Police (304) 746-2170 *You must go to www.identogo.com or call (855) 766-7746 to obtain a background check Fee: \$32.50 https://www.wvsp.gov/departments/criminalrecords/Pages/default.aspx</p>
<p>OKLAHOMA Oklahoma State Bureau of Investigation Criminal History Record Request 6600 North Harvey Place Oklahoma City, OK 73116 (405) 848-6724 Fee: \$19 fingerprint, \$15 name OKLAHOMA STATE BUREUA OF INVESTIGATION</p>	<p>TEXAS Texas Department of Public Safety Crime Records Service CJIS Field Representatives P.O. Box 4143 Austin, Texas 78765 (512) 424-5079 Fee: \$25 https://www.dps.texas.gov/internet forms/Forms/CR-63.pdf</p>	<p>WISCONSIN Wisconsin Online Records Check System (608) 266-7314 Email: cibrecordcheck@doj.state.wi.us Fee: \$7 CrC https://recordcheck.doj.wi.gov/</p>
<p>OREGON Oregon State Police CJIS Division Unit 11 P.O. Box 4395 Portland, OR 97208-4395 (503) 378-3070 Fee: \$33 https://www.oregon.gov/osp/progr ams/cjis/Pages/CCH.aspx</p>	<p>UTAH Bureau of Criminal Identification 3888 West 5400 South P.O. Box 148280 Salt Lake City, UT 84129 (801) 965-4445 Fee: \$15 https://bci.utah.gov/criminal-records/obtain-a-copy-of-your-own-criminal-history-record/</p>	<p>WYOMING State of Wyoming Office of Attorney General Attention: ATS 208 South College Drive Cheyenne, WY 82002 (307) 777-7181 Fee: \$15 https://drive.google.com/file/d/1kr7 UqeBlob2thQ6sRFohzjFBLBaUYJ Gn/view</p>

<p>PENNSYLVANIA Pennsylvania State Police Central Repository - RCPU 1800 Elmerton Avenue Harrisburg, PA 17110-9758 (717) 783-5494 Fee: \$22.00 https://www.dhs.pa.gov/KeepKidsSafe/Clearances/Pages/Criminal-Background-Check.aspx</p>	<p>VERMONT Vermont Department of Public Safety Vermont Crime Information Center 45 State Drive Waterbury, VT 05671-1300 (802) 241-5320 Fee: \$30 CrC, no PC https://vcic.vermont.gov/ch-information/record-checks/vermont/my-own</p>	<p><i>SASE – Self-addressed stamped envelope</i> <i>PC - Personal check</i> <i>BC - Business check</i> <i>MO - Money order</i> <i>CC – Certified or Cashier’s check</i> <i>CrC – Credit Card</i></p>
<p>RHODE ISLAND Customer Service Center 4 Howard Avenue Cranston, RI 02920 (401) 274-4400 Fee: \$5 https://riag.ri.gov/about-our-office/divisions-and-units/bureau-criminal-identification-bci/background-checks</p>		